

## Terms and References

### for hiring Skill Training Provider (STPs) for Skill Development and Employment Generation on Construction Support Services

#### Package No. S 38.0 (RELIP)

**Providing Skills Development Training on Construction Support Services (Plumbing & Pipe Fittings, Mason, Rod binding and Scaffolding, Tiles and Marble Fittings and Thai Aluminum Glass fittings, 2D and 3D CAD, Road roller operation, Duct fittings for HVAC system etc.)**

- 1. Social Development Foundation (SDF):** Social Development Foundation (SDF), Financial Institutions Division, Ministry of Finance, 22/22 Khilji Road, Mohammadpur, Dhaka-1207; Phone: + 880-2-41022521-4., Email: [info@sdfbd.org](mailto:info@sdfbd.org); website: [www.sdfbd.org](http://www.sdfbd.org), hereafter referred to as "SDF" which expression shall include its successors, legal representatives, and permitted assignees.

SDF was established in 2000 as an autonomous and 'not-for profit' organization by the Government of Bangladesh, under the Ministry of Finance. It was registered under the Companies Act 1994 on July 28, 2001. SDF has grown to become one of the most successful organizations in Bangladesh in poverty alleviation and reinforces multi-dimensional programs that impact all aspects of the lives of disadvantaged people, focusing on building sustainable village institutions and the empowerment of women. Its efforts touched the lives of an estimated 6 million people directly and indirectly. It has also made momentous accomplishments in establishing linkages of the poorer section of society with GO/NGO service providers to leverage their resources, involving the unemployed youths in the development process, and institutionalizing effective learning through a participatory process. With the cherished goals, SDF is currently implementing the Sustainable Coastal and Marine Fisheries Project (SCMFP), and Resilience, Entrepreneurship, and Livelihood Improvement (RELI) Project expanding the scope for the pro-poor for their economic growth through enhancing their income and creating employment opportunities following Community Driven Development (CDD) approach. The holistic approach adopted by SDF enables the poor, particularly women, to build, secure and use social assets to improve their well-being, reduce vulnerabilities, take advantage of new opportunities, exercise their rights and play a more active role in society.

SDF is proud to be part of the development initiatives of the Government of Bangladesh and contributed enormously to achieving the Millennium Development Goals (MDGs), particularly in its project areas and now is heading towards attaining the Sustainable Development Goals (SDGs), aimed at an array of issues that include slashing poverty, improve healthy lives and promote wellbeing, bolster education, achieve gender equality, improve nutrition and promote sustainable agriculture and ensure access to water and sanitation.

- 2. Brief about RELI Project:**

- 2.1 Introduction:** The COVID-19 pandemic immediately caused major disruptions to economic activity particularly impacting all sections of the population including poor households and micro and small enterprises. To principally address the emergency economic issues of the GoB to fight the COVID-19 crisis and climate-induced events, the Resilience, Entrepreneurship, and Livelihood Improvement (RELI) Project was adopted to

implement focusing on the livelihood of the poor and extreme poor in the recovery and resilience building, employment generation, entrepreneurship development, and post-crisis economic recovery preparation in the intervening areas. The RELI project builds on the successful experience of rural poverty alleviation achieved by its predecessors, SIPP-I, SIPP-II, and NJLIP. RELI's approach to livelihood improvement support to the rural poor and extreme poor is essential to provide a timely and effective response to the disruptions created by the COVID-19 pandemic, support post-crisis economic recovery, and ensure greater resilience of beneficiaries. The Financing Agreement and Project Agreement of the RELI project were signed on June 27, 2021, where the World Bank is providing USD 300 million to the Government of Bangladesh as Credit through the Ministry of Finance to implement the RELI Project with a duration of five years whilst the GoB is providing USD 40 million as operational costs making the total project costs USD 340 million.

The project has four components including (i) Component A: Community Institutions and Livelihood Development; (ii) Component B: Business Development and Institutional Strengthening; (iii) Component C: Project Management, Monitoring and Learning; and (iv) Component D: Contingent Emergency Response Component (CERC).

- 2.2 Component Relevant to EOI: Component B: Business Development and Institutional Strengthening-** Under Component B, support is provided to Producer Groups (PGs) emphasizing on market linkages by implementing a productive partnership approach and linking the PGs to prominent e-commerce sites in response to the movement disruptions created by the COVID-19 pandemic. Support to rural entrepreneurs is provided to prepare for post-crisis economic recovery and to rebuild in a greener, sustainable, and climate-resilient way. Employment generation support to jobless migrant/immigrant returnees residing in villages supported by RELI as well and the costs of skill development training to be borne by the project to overcome the cash crunch created by the COVID-19 pandemic.

***Sub-component B.3 Relevant to Skill Development and Employment Generation Support:*** Support is provided for employment generation through (i) provision of technical support and skill development training for unemployed or under-employed youth and jobless migrant or immigrant returnees to acquire marketable skills and access to employment opportunities; and (ii) provision of stipends for deserving students to access of higher education.

- 2.3 RELI Project Development Objective (PDO):** The Project Development Objective (PDO) is *'to improve livelihoods of the poor and extreme poor, enhance their resilience and support rural entrepreneurship in project areas.'*

- 2.4 Overall Objective of Skill Development and Employment Generation Support:** To improve the technical capacity/skills through TVET of NSDA endorsed Competency Standard curricula/course for the un/under employed youths, Covid-19 affected jobless migrant, immigrant of returnee's immigrants and coastal communities on Construction Support Services to create scope and access into employment generation (mainly wage and self-employments including rural micro entrepreneur development).

The employment generation will be provided and ensured of sustaining through developing employers linkages, organizing STPs platform and network for job placement with formal

and semi-formal approach (supporting wage /job directly, creating scope for self-employment, Nano and micro/small enterprise development, provide employment generation within and outside of the country) for improving their income, lifestyles and livelihoods.

**2.5 Specific Objectives of STP Services/Assignment:** Providing technical training in the area of Construction Support Services (**Construction Support Services (Plumbing & Pipe Fittings, Mason, Rod binding and Scaffolding, Tiles and Marble Fittings and Thai Aluminum Glass fittings, 2D and 3D CAD, Road roller operation, Duct fittings for HVAC system etc.)**) for the targeted un/under-employed youths so that they can compete with other competitors in the job market. As well as they can perform better in their working places.

- Design and develop appropriate modules and manual on Construction Support Services for delivering NSDA endorsed and certified long courses (Residential and Non-residential complete packages and short courses where applicable). Please find the web link Construction: <https://www.skillsportal.gov.bd/#/home/tci/tci-shared-list> This specialize learnt knowledge and skill will enhance their confidence to grab relevant employments.
- Providing course completion/accreditation certificate from NSDA, and other relevant agencies after conduction of technical assessment to create scope for in country and overseas job placement as well as construction related sub-contracting construction business operation. This formal accreditation allows them to get jobs in reputed organization as well as in overseas too.
- Generating appropriate and decent employment access and scope to trained and skilled youths/ fishers by STPs (Job cell efforts) in the prestigious industries/factories/commercial organizations/production centers/ offices and other factories and farms including high rising building construction services. So that they could stay and continue in their jobs for a long. This market driven CSS technical expertise will lead him/her in developing careers and finding better jobs while after gathered appropriate market driven CSS technical skills.
- Building cooperation, network and linkages with and among the STPs and the Employers of construction service sectors through Employers' Forum and Contractors Association and consulting firm (CSS service providers) or Agencies holding meeting and exploring connectivity efforts by individual STPs' job placement fair/ spot interview and rehabilitation /housing fair and similar developer intervention and CSS actors working relations. So that, the trained and skilled youths' employment generation process may be accelerated as well as this CSS led activities will create more job opportunity and explore new avenues in in-country as well as abroad.

**2.6 RELI project PDO Level Indicators:** Key indicators to measure the achievement of the Project Development Objective (PDO) include:

- (i) Number of beneficiaries with an income increase of at least 30% from Income Generating Activities and increased employment (of which 90% female);
- (ii) Share of beneficiaries in RELI villages changing poverty status (of which 90% female);

- (iii) Share of beneficiaries who are satisfied with project activities;
- (iv) Number of producers and rural entrepreneurs with increased income of at least 40% (of which 90% female); and
- (v) Share of beneficiaries with improved resilience (of which 90% female).

### **3. Scope of CSS Works on Skill Development and Employment Generation):**

**3.1 Rationale:** Bangladesh is still facing severe difficulties in terms of developing skilled workforces to meet the crucial demand of skill labors for enhancing the productivity of micro and macro level industries as well as rapid needs of CSS sectoral experts for expansion and adoption of CSS oriented new technology integration. On the contrary, a large number of the untapped potential workforce at the rural level are underutilized. To develop occupational and marketable skills of the rural poorest community, the Social Development Foundation (SDF) has been pursuing **the Skill Development Program (SDP)** by implementing livelihood improvement projects since its inception to develop the employability skills of the unemployed and underemployed youths and other members belong to extreme poor and poor households. The Youth Skill Development and Employment Generation Support initiative is one of the Interventions of **B-03 Sub Components** under the **Component-B** of Resilience, Entrepreneurship and Livelihood Improvement (**RELI**) **Project**. The RELI project's YEGS program has specifically targeted 20,000 youths to develop their Technical and Vocational Education and Training skills during the tenure (July 2021-June 2026) of project implementation.

With this effort, the project also has provisioned to provide decent employment support (self and wage employment) including developing CSS oriented sub construction agency or micro infrastructure building firm and small house builders/agency at the rural and urban areas of those skilled youths and coastal fishers. In the meantime, a good number of un/underemployed youths and fishers have been trained by the Skill Training Providers (STPs) and a significant number of the them have already got employment in many reputed organizations, factories and industrial parks. Apart from this, a good number of them have developed CSS led micro building developers with the assistance of this RELI project. To implement the said skill development training activities successfully, SDF intends to invite proposals from the interested STPs to participate in the bidding process for carrying out skill development training on Construction Support Services (Plumbing & Pipe Fittings, Mason, Rod binding and Scaffolding, Tiles and Marble Fittings and Thai Aluminum Glass fittings etc. courses) . The two major assignments of the training initiative are i) Technical and Vocational Education skill development training (TVET); and ii) Decent employment generation support (providing wage and self-employment to trained youths and fishers in the respective CSS working field or their challenging job station (construction firms, jobs in the building industries in country and overseas employment etc.) considering their level of CSS skill and appropriate knowledge and exposure).

**3.2 Skill Training Providers (STPs):** Here the STPs will be directly associated with providing TVET skill development training on CSS assignments, and activities related to capacity building of different stakeholders (youths), especially those who offer NSDA-endorsed Technical Training and are certified by NSDA. The NGOs, Private Sector owned

CSS based developer firms/agencies/Institutions/Non-Academic Commercial agencies, National Training Institutions and GoB Departments/Directorates and Training Centers can submit their proposals for this purpose.

The STPs will select appropriate trades/training and can decide to execute Construction Support Servicing capacity building specialized trade-based technical training/courses on CSS. The TVET long courses (2.5 month, 360 credit hours with CBLM and CS) certified by NSDA curricula for providing and delivering skill development courses on CSS for the nominated trainees (18-35 year) of the project's intervened areas (20 districts under 8 divisions) under five regions of project working areas. SDF will ensure attending of trainees (project beneficiaries) to the STPs and ensure their intake on time in the training centers of STPs subject to finalization by both parties (SDF and STPs). The detailed training arrangement and training delivery process will be explained and inserted in the Contract Agreement which would be signed and contracted with the selected contracting partners (STPs) during the signing Contract Agreement. It is noteworthy to mention here that the selected STPs will have to sign Contract Agreement along with detailed role responsibilities and other terms and conditions to be executed by STPs under administrative supervision of SDF.

**4. Volume of work: Total number of participants (Youth): 500**

Here noted that the number of participants may varies (increased/decreased) subject to available of youths in the working area.

**5. Eligibility Criteria required for Selection of Skill Training Providers (STPs) for implementation of Youth Skill Development Technical Training and Employment Initiatives for Youths.**

STPs like organizations interested in delivering Construction Support Servicing (CSS) led skill development training must have fulfilled the following criteria:

**a. Experience in Skill Development**

- o The institution STPs must have at least seven (7) years of practical experience in similar training interventions.
- o At least 05 years proven track record of providing skills development training in the Construction Support Servicing (CSS) and provide employment to trainees.

**b. Networking and Collaboration**

- o Demonstrated excellent networking ability with 05 Construction Firms, national employers, even overseas agencies related to construction skill labor supplier, relevant stakeholders (e.g., government agencies, overseas agencies, developers and construction service providing industries).

**c. Registration and Authorization**

- o All applicants must be NSDA registered; and also have authorization by the National Skill Development Authority for delivering the intended training package(CSS).

**d. Qualified Trainers and Resources**

- o Institutions must have maintained a 02 pairs of skilled and experienced Resource pool of CSS trainer's/resource persons. Resumes of these individuals should be attached to the application, as per training requirements.

**e. Training and Accommodation Facilities**

- Organizations must have at least two (2) training classrooms equipped with essential training tools.
- Well-equipped accommodation facilities in the 05 Regional (Barishal, Cumilla, Jeshore, Mymensingh and Rangpur) districts (to support residential training. Evidence should have enclosed with EOI)
- Capacity to organize training sessions for two batches (25 participants in each batch) simultaneously for three-month durations.
- f. Employment Generation**
  - Need to issue guarantee letter that at least 85% of trained individuals will be employed.
  - The STPs will be given preference who can provide provisional appointment commitments, must be accompanied with Expression of Interest (EOI).
  - Must ensure job placements for trainees before or during training, with formal appointment letters issued by job providers with a support of the STPs.
- g. Institutional Capacity Requirements**
  - Registration or affiliation as STP from the relevant authorities (NSDA must).
  - Submit attested copies of registration/affiliation certificates along with the EOI.
- h. Financial Strength**
  - Provide audited financial reports for the last three (3) years.
  - Attach a current bank solvency certificate with a minimum balance of BDT 20 lakh.
- i. Technical and Counseling Support**
  - Ability to provide regular counseling during training to encourage youths' participation in CSS technical assessments, instill moral values, and motivate trainees for workplace readiness. Organization Health Safety Protocol issues also need to integrate.
- j. Joint-Venture Provisions**
  - A maximum of three (3) organizations can jointly apply for delivering CSS-skills training.
  - Submit an inter-relationship agreement between joint-venture organizations with evidence of complementary skills and achievements.
- k. Tax Compliance**
  - Must follow Government of Bangladesh (GoB) VAT and Tax policies.
  - Must submit TIN, Valid Return Submission Certificate, and BIN with the EOI.

### **Application Submission Requirements**

Interested applicants must have prepared their Expression of Interest (EOI) with supporting documents and meet all specified requirements to ensure eligibility. Ensure compliance with all stipulated guidelines for submission.

**6. Working Locations (Regions and Districts):** The RELI project is being implemented in a total of 3,200 villages under 68 upazilas of 20 districts throughout the country

**6.1 RELI project regions:** Barishal, Cumilla, Jeshore, Mymensingh and Rangpur  
**RELI working 20 districts:** Barishal, Perojpur, Patuakhali, Khulna, Magura, Jhenaidah, Mymensingh, Sherpur, Netrokona, Kehoreganj, Rangpur, Kuirgram, Nilphamari, Dinajpur, Chapai-Nawabganj, Naogaon, Laxmipur, Chandpur, and Chittagong and **68 upazila**

## **7 Major Role and Responsibilities of STPs:**

- ✓ Develop NSDA-endorsed comprehensive Construction Support Servicing related training courses (Construction Support Services (Plumbing & Pipe Fittings, Mason, Rod binding and Scaffolding, Tiles and Marble Fittings and Thai Aluminum Glass fittings 2D and 3D CAD, Road roller operation, Duct fittings for HVAC system etc.) Module and Manual for submission after shortlisting;
- ✓ Contract Agreement signing with SDF for delivering agreed packages (courses) according to agreed terms and conditions mentioned in the contract;
- ✓ Organize, conduct and completion of each course successfully and on time and provide certificates to the skilled participants
- ✓ Organize and conduct course Qualifying Assessments (NTVQF level -1 and 2 by NSDA nominated Assessors) and provide NSDA certificates to the trained participants where applicable.
- ✓ Ensuring job placement at least 85% of the total trained in reputed factories, industries/ construction firm offices/ commercial organizations and companies to the trained and skilled participants after completion of main courses (within 60 days).
- ✓ Submit training budget and agreed with expenditure according to SDF service policy and procurement manual, providing course completion and employment reports are mandatory.

## **8 Description of the Assignment to be carried out by STPs:**

- 8.1 Name of Assignment:** Skill Development Training and Employment Initiatives: Package No.- S 38.0: Construction Support Services (CSS) (Plumbing & Pipe Fittings, Mason, Rod binding and Scaffolding, Tiles and Marble Fittings and Thai Aluminum Glass fittings, 2D and 3D CAD, Road roller operation, Duct fittings for HVAC system etc.)
- 8.2 Targeted Participants/Trainees:** 18-35 years old Un/under-employed Youth and young coastal fishers of SDF's projects will be the target population of the STPs for organizing, conducting and generating employment. SDF will select youths and ensure the training participants for the STPs to receive training in their Training centers.
- 8.3 Training Course Details:** SDF will coordinate with all skill development partners i.e. STPs to provide skills development training and subsequent job placement where STPs will take initiative to organize and conduct training courses as per the following terms and conditions:
- 8.4 Total targeted trainees for skill development of RELI project:** Under the partnership agreement, around 500 un/underemployed youths and jobless migrants/ young fishers from plane land & coastal areas will receive trade-based technical and vocational education training by March 2026.
- 8.5 Trainees Segregation:** Among the total participants, STPs will provide residential training training on proposed trades (CSS) in 20 **batches** (each trade consists of **25** participants) on marketable trades at their Training Centers, mentioned and agreed

regions and districts, and in case of non-residential training, the training venues and participants will be selected from SDF's RELI (20 districts) project working areas.

**8.6 Trainees' Participation:** It is noted that SDF is responsible to ensure the attendance of all trainees on the day before/first day of training for induction at STPs training centers at mentioned training venues. In addition, representative(s) from the SDF head office or region/district will participate in the inaugural or closing session.

**8.7 Safety protocols & Training facilities:** The selected STPs will maintain health and safety protocols, quality of food, refreshment, and accommodation as mentioned in their submitted proposals to SDF and most importantly shall complete the mentioned vocational training courses on time.

**8.8 Course Duration:** The contracted STPs will have to maintain the duration of residential training is 2.5 months (75 days). The said training will have 360 credit hours as per the Technical and Vocational Education and Training (TVET) of the NSDA curriculum. The training will be conducted **six days in** a week (Friday holiday but evening task should include in the schedule) and from 9.00 am to 5.00 pm (8 Hours) daily one-hour interval.

## **9. Course Certifications:**

**9.1 Organizational Certification:** After successful completion of each course/training (every batch), the participants will be awarded certificates to be issued by the NSDA.

**9.2 Training Courses/Trades Selection:** All STPs will provide NSDA endorsed courses training on demand-driven profession/technical trades on CSS but not limited to providing skills training on Construction Support Services (Plumbing & Pipe Fittings, Mason, Rod binding and Scaffolding, Tiles and Marble Fittings and Thai Aluminum Glass fittings, 2D and 3D CAD, Road roller operation, Duct fittings for HVAC system etc.)

**9.3 National Skill Development Authority (NSDA) Assessment and Certification:** All successful trainees who will complete the training successfully will further require NSDA certification (Where Applicable) up to NTVQF Level-1 and 2 (trade-wise) to be arranged by respective STP. SDF will provide the actual expenses of the Qualifying Assessment conducted by NSDA assessors which will be included in the agreed budget. This general course certification process will be arranged within one week after completion of the course.

**9.3 Organize and Conduction of Participants Counselling:** The half-day counselling will have to facilitate by STPs trainers in every week intervals, and the related costs will be borne by SDF as mutually agreed between SDF & concerned STPs. At least five (05) days basic English communication and practical conversation/speaking classes/sessions should be organized and conducted by STPs for accelerating local and overseas employment.



- 9.4 Training Schedule, Breakdown of Sessions:** The STPs will have to conduct residential training **six (6) days** a week i.e. Saturday to Thursday for the said periods of **2.5 months**. They will spend an average of **20%** time conducting the theoretical session and the remaining **80%** time conducting **practical sessions**.
- 9.5 Course fees and Other Charges:** STPs will be paid course fees & other charges based on the current market. The training fees will be negotiated and settled with the finally selected STPs who will be agreed to sign contract agreement with SDF. The training fees and other charges will be fixed for accomplishing residential courses. The total budget amount includes a specific sub-head of expenses of training delivery and also the VAT & Tax, which will be deducted at source by SDF as per Govt. rules. After completion of each phase of training, the STPs need to submit an invoice to the SDF Regional office having with clearance of the claim bill along with necessary documents (such as training schedule, attendance sheet, job placement report, etc. when & where applicable) and SDF will pay the amount claimed according to contract agreement as indicated.
- 10. Obligation to Employment Generation (Job Placement mandatory assignment):** Job placement support (wage) for the 85% trained/skilled youths have to be provided according to their obtained skills and it is an integral commitment and obligation of the project. Accordingly, all STPs will have to ensure job placement of **85%** of all successfully trained youths & fishers and carry out their responsibilities of tracking them after job placement for at least 3 months. Every STPs will develop a data base (an excel sheet) related to job placement of youths and after completion of job placement report database will submit to SDF. A detailed job placement report and Job Placement Bill will have to submit to SDF after the completion of the Job placement of each batch (Batch-wise report).
- 11. Duration of Agreement:** This partnership agreement will be for one year effective from April 2025 to March 2026. Either party may cancel this partnership agreement within thirty (30) days prior notice to the other party. It's worth mentioning here that the partnership agreement tenure may be extended based on the demand of the project on mutual understanding.
- 12. Input Support and Ownership Pattern:**
- 12.1 Inputs and Support from SDF:** SDF will provide project information and relevant documents (Community Operations Manual (COM) and implementation guidelines as requested by the STPs. SDF will provide orientation to the STP training operation team on the community operations manual. One team member at the Region/district/field team will be designated as the contact-on-support person for the STPs assignment/services.
- 12.2 Ownership pattern:** This assignment is funded by SDF and therefore shall be the owner of the assignment outputs. The STPs will have no right to claim over the assignments or their outputs once completed. Any reports/ research reports/ process documents produced as a part of this assignment shall be deemed to be the property of SDF and the STPs will not have any claims and will not use or reproduce the contents of the above documents without the permission of SDF.

**13. Procure Modalities of SD & EGS Assignment:** Service procurement will be performed by a specialized service delivery organization registered by NSDA through signing contract for a fixed term duration. Technical training on CSS and employment support services will be procured based on quality base selection (QBS), service procurement like specialized technical training (comprehensive CSS training package) for generating market-driven job placement and micro level construction business developers. The training package will be procured based on the current market price and present purchase values, considering other partners contract values comparison and the project package standard. The price is negotiable and it varies from package to package.

**13.1 Procurement Method:**

The Skill Development and Employment Generation Support/Business Development services will be hired based on Quality Based Selection (QBS) method according to the World Bank Procurement Regulations for IP Borrowers, dated November 2020 (“Procurement Regulations”).

**13.2 Procedure of Payment:** Payment will be made through an account payee cheque in instalments. SDF will provide 100% of the training fees to STPs in three instalments for each course as per the following breakdown:

Installment	% of total training fees (in BDT)	Payment schedule days and events	Mode of payment
First installment	20%	After 10 days from the date of training started	in favor of respective TPO through account payee cheque
Second Installment	30%	In the mid (40 days after) course conduction	
Third Installment	50%	After job placement completion	
Total	100%		

\*\* After 60 days of training completion, if job placement is less than the agreed percentage, then the 3rd instalment will be paid **on a pro-rata basis**.

**14. Review Committee to Monitor contracted STPs’ Work:** The Managing Director of SDF shall be responsible for reviewing and monitoring the work of STPs training and assignments through his/her nominated officials. He may constitute a review committee to cooperate, communicate and monitor the progress and interact with the STPs officials. The committee may also seek comments and inputs if necessary on STPs’ work from experts and others as appropriate. Payment to the agency will be made upon submission and acceptance of reports by the SDF and as per conditions laid down in the contract agreement.

**15. Reporting Requirements:** The agency would be required to conform to the reporting standards, style, format, size and other specifications as required by the project, and undertake revisions, value addition and other changes as required. The STPs would be

required to report directly to the Managing Director, and Director/GM-YEGS after completion of training. “It is mandatory to submit course/batch wise detailed report of each district and project including an employment generation report indicating the key performance, learning emerged and actions recommended. The executive summary of the report should include a matrix to enable better comprehension and improve readability. STPs should prepare reports of CSS on good practices and lessons learned on a regular basis.

**16. Declaration/Notice of attention:**

- i)** The SDF authority has reserved the right to cancel the contract/application (EOI) entered into with the skill development training without assigning any reason.
- ii)** The completed EOI must be submitted to SDF head office, Dhaka in the following address at 3.00pm on 06 January 2025
- iii)** All those training institutes which are already conducting training by signing contract with SDF will have to re-apply. Youth Employment Generation Support (YEGS) Cell of SDF can be contacted for detailed information. Phone: 880-2-41022521-4.

**17. Contract information:**

- i)** Apply to Managing Director, Social Development Foundation.
- ii)** Please provide your EOI hard copy (02 sets) to Head office, SDF in Dhaka on time,  
To: Managing Director, Social Development Foundation (SDF), 22/22 Khilzi Road, Mohammadpur, Dhaka-1207. Phone: 880-2-41022521-4. [www.sdfbd.org](http://www.sdfbd.org).