



Social Development Foundation (SDF)

22/22, Khilzi Road,
Mohammadpur, Dhaka-1207

Memo. No. SDF/Pro/Firm/ Internal Audit /S-1.0 (RELI)/2022/3051

Date: 17.10.2022

Request for Expression of Interest (REOI) for hiring of Firm for Conducting Independent Operational Audit (Internal Audit)

1.	Ministry	Ministry of Finance (MOF)	
2.	Agency	Social Development Foundation (SDF)	
3.	Head of Procuring Entity	Managing Director, Social Development Foundation (SDF)	
4.	Procuring Entity District	Dhaka	
5.	EOI for Selection of	Hiring of Firm for “Conducting Independent Operational audit (Internal Audit)”. Package No-S-1.0 (RELI)	
6.	EOI No. & Date	SDF/Pro/Firm/ Internal Audit /S-1.0 (RELI)/2022/3051, Date: 17.10.2022	
7.	Procurement Method	Fixed Budget Selection (FBS)	
8.	Budget & Source of Fund	IDA	
9.	Development Partner	IDA (World Bank)	
10.	Project Code	IDA Credit No-68760-BD	
11.	Project Name	Resilience, Entrepreneurship and Livelihood Improvement (RELI) Project	
12.	EOI Submission	EOI, in 2 (two) sets (One original + One duplicate) each with supporting documents, must be submitted in sealed covered envelope at the office of Social Development Foundation (SDF), 22/22, Khilzi Road, Mohammadpur, Dhaka-1207 and be clearly marked on the envelope Expression of Interest for hiring firm for conduction independent operational audit (Internal Audit), Package No.-S 1.0 (RELI)	
13.	Closing Date & Time	Date: 06/11/2022	Time: 2.00 PM
14.	EOI Opening Date & Time	Date: 06/10/2022	Time: 2.30 PM
15.	EOI Opening Place	Conference Room, Social Development Foundation (SDF)	
16.	Brief Description of Services	The audit will be conducted at the Head Office of SDF at Dhaka, 5 Regional Offices 20 District Offices, selected Cluster Offices, RELI Community Societies (RCSs) and at Gram Samities and their associated organizations. The audit will cover status of previous work performed by the audit team. The audit shall cover each financial year started from 1st July and ends on 30th June. The duration of the audit shall be 90 days (from inception to final report). Details are mentioned in TOR.	
17.	Qualification & Experiences	<ul style="list-style-type: none">• The firm must be registered under “The Institute of Chartered Accountants of Bangladesh (ICAB)”.• The Firm should have at least 10 years working experience in Internal/External Audit and related works.• The Firm should have experienced and qualified workforce for conducting Internal Audit and related work.• The Firm should have established office, updated trade license, TIN and VAT Registration.• The Firm should have experience in conducting audit of the project funded by IDA/other international development partners.• The Firms who are affiliated with international firms may be given preference.	
18.	Other details	<ul style="list-style-type: none">• The firm shall be selected in accordance with World Bank’s “Procurement Regulations for IPF Borrowers” November 07, 2021 (“Procurement Regulations”) & PPR-2008• Activities of implementing units are given in TOR.• The EOI and Terms of Reference are available in the website: www.sdfbd.org	
19.	Name of the Official Inviting EOI	AZM Sakhawat Hossain	
20.	Designation and Address of Official Inviting EOI	Managing Director, Social Development Foundation (SDF), 22/22, Khilzi Road, Mohammadpur, Dhaka-1207.	
21.	Contact Details	Phone: 02-58157625-8, Fax 02-58157623, Email: md@sdfbd.org ; fpdhd@sdfbd.org , website: www.sdfbd.org	

A.Z.M Sakhawat Hossain
Managing Director