



**Request for Expression of Interest (REOI) for hiring an Individual Consultant for Preparation of Environmental & Social Management Operational Manual and Conducting Training Program for the RELI Project of SDF. Package No. S 22 (RELIP)**

Ministry/Division	Ministry of Finance
Agency	Social Development Foundation (SDF)
Procuring Entity Name	Managing Director
Procuring Entity Code	-
Procuring Entity District	Dhaka
Expression of Interest for Selection of	Hiring an Individual Consultant for Preparation of Environmental & Social Management Operational Manual and Conducting Training Program for the Resilience, Entrepreneurship and Livelihood Improvement (RELI) Project of SDF. Package No. S 22 (RELIP).
Title of Service	Request for Expression of Interest (REOI) for Hiring an Individual Consultant for Preparation of Environmental & Social Management Operational Manual and Conducting Training Program for the Resilience, Entrepreneurship and Livelihood Improvement (RELI) Project of SDF.
EOI Ref. No.	Memo. No. SDF/Proc./IC/S-22/ESMF/RELIP/2022/3049 Date: 19.10.2022
Procurement Method	Individual Consultant (IC)
Budget and Source of Funds	International Development Association (IDA)
Development Partners	IDA (World Bank)
Project/Program Name	Resilience, Entrepreneurship and Livelihood Improvement Project (RELIP)
<b>EOI Closing Date and Time</b>	November 3, 2022, at 02:30 pm
Project /Program Code	IDA Cr. 6876-BD
Brief Description of the Assignment	The consultant's duties and responsibilities will include but not necessarily be limited to the following: <ul style="list-style-type: none"><li>Finalization of an Operational Manual for Environmental &amp; Social Management and Safeguards in accordance with the Environmental and Social Management Framework (ESMF) of the Resilience, Entrepreneurship and Livelihood Improvement (RELI) Project</li><li>Develop a group of Master Trainers within SDF for the implementation of the Operational Manual by preparing a Training of Trainers' (ToT) curriculum and conducting ToT training program. (Details are mentioned in TOR)</li></ul>
Required Qualification and Experience	<ul style="list-style-type: none"><li>Masters' degree in related field from a recognized university/institute.</li><li>At least 10 years of professional experience in the areas of environmental management of development projects, rural development, or related field;</li><li>Experience in preparing operational manual or guidelines.</li><li>Demonstrated capability in developing training programs including curriculum for ToT program and facilitating training sessions for development organizations or NGOs is essential.</li><li>Fluency in English, excellent interpersonal and communications skills.</li><li>The candidate will be self-motivated, with strong organizational and planning skills with the ability to work independently as a team player and under pressure.</li></ul>
Other Information	<ul style="list-style-type: none"><li>The short listed candidate will be invited for interview before selection. The consultant shall be selected in accordance with World Bank Guidelines for selection of Consultants (July 2016 revised November 2017 and August 2018) &amp; PPR-2008. Interested persons should obtain detailed ToR from website of SDF (www.sdfbd.org) and further information (if required) from the office of the undersigned from 9.00am to 3.00pm (except holidays).</li><li>Expression of Interest must be delivered on or before <b>November 3, 2022 at 02:30 pm</b> either: (i) electronically to md@sdfbd.org/ fpdhq@sdfbd.org or (ii) hand delivered/by post to the address below. Please mark clearly on the envelope "Expression of Interest for Hiring an Individual Consultant for Preparation of Environmental &amp; Social Management Operational Manual and Conducting Training Program for the RELI Project of SDF".</li></ul>
Name of Official Inviting EOI	AZM Sakhawat Hossain
Designation and Address of Official Inviting EOI	Managing Director, Social Development Foundation (SDF), Address: 22/22, Khilzi Road, Mohammadpur, Dhaka -1207.
Contact Details of Official Inviting EOI	<b>Telephone: 02-41022521-4; Fax: 02-41022525;</b> Email: md@sdfbd.org; <a href="mailto:fpdhq@sdfbd.org">fpdhq@sdfbd.org</a>

A.Z.M Sakhawat Hossain  
Managing Director