

Social Development Foundation (SDF)

Terms of Reference for Cluster Facilitator, Technical (CFT) for component 3 (Community Empowerment and Livelihoods) of SCMFP

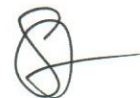
Cluster Facilitator, Technical (CFT) at Cluster Office of component-3 of SCMFP, is responsible for providing technical support to the fishers' community in infrastructure sub-project development/ implementation. S/he will communicate the idea about mitigation procedure of negative impacts of related infrastructure sub-projects. S/he will facilitate community on environmental, technical and procurement related activities of related sub-project through providing necessary training.

1. The Key Responsibility Areas are:

- Train fishers' community on participatory infrastructure development steps and technical aspects;
- Ensure quality implementation of infrastructure sub-project as per approved plans of the fishers' villages;
- Assist fishers' village institutions in identifying local small scale priority infrastructure under component-3 of SCMFP;
- Build the capacity of Sub-Project Committee (SPC)/Operation and Maintenance (O&M) Committee;
- Maintain coordination with upazila unit of DoF;
- Assist the SPC in preparing implementation completion reports.

2. Specific Duties and responsibilities:

- Overall responsible for assisting the sub-project committee (SPC) in participatory infrastructure related damage assessment and vulnerability analysis, prioritizing infrastructure investment proposals etc. in the fishers' villages;
- Facilitate SPC on participatory method of survey, design, estimation, specification, quality of materials, community procurement, construction management and supervision etc.;
- Assist fishers' communities to carry out environmental screening before selection of infrastructure sub-projects;



- Provide regular reports/ updates to the Cluster Officer and Regional Officer, Technical & Environment (T&E);
- Perform any other assignment as may be given by SDF management from time to time.

3. Key Deliverables:

- Infrastructure sub-projects are completed as per design and quality standard and capable of withstanding natural disaster;
- Implemented infrastructures are maintained as per O&M guidelines;
- Infrastructures built are environmentally sound.

4. Required Minimum qualification, Experience and competencies:

- Diploma in Civil Engineering;
- At least 3 years of experience in rural infrastructure development, preferably in development projects;
- Experience in managing and supervising multiple infrastructure sub-projects;
- Should have knowledge on participatory development approaches;
- Must have willingness to work with fishers' community in the coastal areas of Bangladesh and travel to the project villages frequently;
- Must not exceed the 40 years of age on the last date of submission of application for this position as advertized in the national dailies.

